

CHARTER CONSTITUTION AND BY-LAWS



LOUISIANA CITY MARSHALS & CITY CONSTABLES ASSOCIATION

**ORGANIZED
APRIL 8, 1962**

REVISED: SEPTEMBER 2020

PAST PRESIDENTS

1962-63	O'HEARN L. MATHEWS.....	ALEXANDRIA
1963-64	O'HEARN L. MATHEWS.....	ALEXANDRIA
1964-65	CLYDE BEL, SR.....	NEW ORLEANS
1965-66	JOHN A. EDGAR.....	SHREVEPORT
1966-67	PETE O. HOLCOMB.....	WEST MONROE
1967-68	JAMES B. ANDERSON.....	RUSTON
1968-69	AL AMISS.....	BATON ROUGE
1969-70	CLYDE BEL, SR.....	NEW ORLEANS
1970-71	VICTOR G. ANDERSON.....	HAMMOND
1971-72	RICHARD E. REITZELL.....	MONROE
1972-73	HAVARD C. COLLINS.....	OPELOUSAS
1973-74	CLYDE BEL, SR.....	NEW ORLEANS
1974-75	RUSSEL HICK, JR.....	BATON ROUGE
1975-76	DALLAS CORMIER.....	JENNINGS
1976-77	HENRY B. CLAY.....	PORT ALLEN
1977-78	SAM DOMILISE.....	NEW ORLEANS
1978-79	ED NEILSON.....	SHREVEPORT
1979-80	GORDON ANDERSON.....	HAMMOND
1980-81	WILLIAM DETWEILLER.....	NEW ORLEANS
1981-82	OTIS PENNY.....	ALEXANDRIA
1982-83	VICTOR DELCAMBRE.....	NEW IBERIA
1983-84	JAMES MANN, II.....	DERIDDER
1984-85	RICHARD GUILLORY.....	LAKE CHARLES
1985-86	RICHARD E. REITZELL.....	MONROE
1986-87	MADISON BOX.....	SHREVEPORT
1987-88	EARL J. PICARD.....	LAFAYETTE
1988-89	DOUG YOUNG.....	PORT ALLEN
1989-90	RICKY EDWARDS.....	JENNINGS
1990-91	RICHARD E. REITZELL.....	MONROE
1991-92	MADISON BOX.....	SHREVEPORT
1992-93	RICHARD GUILLORY.....	LAKE CHARLES
1993-94	JAMES BYRD.....	ALEXANDRIA
1994-95	J. RUSSELL CAMP.....	SLIDELL
1995-96	MICHAEL B. CAZES.....	PORT ALLEN
1996-97	JOHNNY WYATT.....	BOSSIER CITY
1997-98	MERLIN R. PRICE SR.....	MORGAN CITY
1998-99	MICKEY GUILLORY.....	EUNICE
1999-2000	STEVE FALTERMAN.....	JEANERETTE
2000-01	RICHARD E. REITZELL.....	MONROE

**CHARTER MEMBERS OF THE LOUISIANA
CITY MARSHALS & CITY CONSTABLES ASSOCIATION**

ARTHUR A. AICKLEN.....	NEW ORLEANS
AL AMISS.....	BATON ROUGE
V.G. ANDERSON.....	HAMMOND
RICHARD E. BANKSTON.....	HAMMOND
CLYDE BEL, SR.....	NEW ORLEANS
LEONCE BELLOW.....	EUNICE
ROY L. BILLINGS.....	NEW ORLEANS
DALLAS BROUSSARD.....	LAFAYETTE
LUCAS CALLAHAN.....	LAKE CHARLES
JOSEPH J. COMARDA.....	NEW ORLEANS
SAMUEL J. DOMILISE.....	NEW ORLEANS
FRANK DOMINIQUE.....	NEW ORLEANS
JOHN A. EDGAR.....	SHREVEPORT
WILLIAM L. GUIDRY.....	ABBEVILLE
HENRY M. GRUNDMEYER.....	NEW ORLEANS
CARL A. HARRISON, JR.....	BATON ROUGE
PETE O. HOLCOMB.....	WEST MONROE
W.A. HUMPHERY.....	MINDEN
JOSEPH W. JOACHIM, JR.....	NEW ORLEANS
CHARLES KERTZ.....	NEW ORLEANS
EDWARD C. LENTZ, SR.	NEW ORLEANS
MARION H. LEVY	NEW ORLEANS
W. W. MABRY.....	SHREVEPORT
J.L. MACK.....	BATON ROUGE
O'HEARN MATHEWS.....	ALEXANDRIA
JOSEPH MICIOTTO, II.....	CROWLEY
ED NEILSON.....	SHREVEPORT
W.E. OGLESBEE.....	MONROE
GUY H. OWEN.....	SHREVEPORT
GEORGE PARENTI.....	NEW ORLEANS
FRANK B. SELLS.....	BATON ROUGE
CARL TURNER.....	SHREVEPORT
MRS. O.L. WATKINS.....	BOSSIER CITY
O.L. WATKINS.....	BOSSIER CITY
MARY WHEELER.....	SHREVEPORT
HOWARD H. WILEY.....	PINEVILLE

CHARTER

UNITED STATE OF AMERICA

PARISH OF RAPIDES

STATE OF LOUISIANA

BE IT KNOWN, that on this, the 8th day of April, 1962, before the undersigned duly commissioned and qualified Notary Public for the Parish of Rapides, State of Louisiana, and in the presence of the witnesses hereinafter named and undersigned, personally came and appeared the persons whose names and hereunto subscribed, who declared that, availing themselves of the provisions of the statues of this State relative to the organization of corporations for literary, scientific and social purposes, they do by these present organize themselves, and those who may hereafter become associated with them into a body public and corporate, under the following terms and conditions, to wit:

AMENDED AND RESTATED ARTICLES OF INCORPORATION OF THE LOUISIANA CITY MARSHALS & CITY CONSTABLES ASSOCIATION

ARTICLE I

The name and title of this corporation shall be the "Louisiana City Marshals & City Constables Association," and by that name and title it shall have and enjoy succession for the term of ninety-nine years from the date hereof, unless sooner dissolved by a vote representing a majority of its members present at a special meeting held for that purpose, after thirty (30) days notice, to be mailed to each member at their last known address. (Amended April 21, 2012)

ARTICLE II

The domicile of this corporation shall be within the boundary of the State of Louisiana, and all citations or other legal process shall be served on the President, and, in his absence, the Secretary; this corporation shall be a non-profit corporation in accordance with the provisions of law regulating such entities.

ARTICLE III

The object of this corporation shall be to promote primarily a harmonious cooperation among all City Marshals and City Constables of this State, and the cultivation of fellowship among those having a common interest as the Executive Officers of the City or Municipal Courts.

ARTICLE IV

The corporation may establish various classes of membership. The designation of such class or classes and the qualifications and rights of the members of each class shall be set forth in the bylaws of the

corporation. The corporate powers of the corporation shall be vested in the Officers who shall be elected at the annual meeting of the corporation.

ARTICLE V

The annual meeting for the election of officers and other business shall be held during the month of April each year unless otherwise specified by the executive board; at the annual meeting there shall be elected by a majority of those present, a President, a Vice-President, a Secretary-Treasurer and a Sergeant-at-Arms; in addition, District Vice-Presidents shall be elected in a manner set forth in the bylaws. The Officers, the immediate Past President and District Vice-Presidents shall comprise the Executive Board.

ARTICLE VI

The President or Executive Board may call a general or special meeting at any time after two weeks written notice to the voting membership; the presence, in person or by proxy, of a majority of the total voting power of the corporation shall constitute a quorum. (Amended April 30, 2005)

ARTICLE VII

Newly elected officers shall assume office at the conclusion of the annual meeting at which they are elected, and continue in office until relieved by their successors.

ARTICLE VIII

There shall be at least one regular meeting of the Executive Board each year; nine members of the Executive Board shall constitute a quorum. (Amended April 30, 2005)

ARTICLE IX

This corporation shall have full power to contract, sue and be sued; to make and use a corporate seal, and the same to alter and break at its pleasure; alienate, convey, mortgage or hypothecate, property, real and personal; and in general, shall exercise and enjoy all powers incident to a corporation consistent with the objects expressed herein and needful and proper for its government and support.

ARTICLE X

This Act of Incorporation may be altered or amended by a two-thirds vote of members present at the annual meeting, or at a special meeting held for that purpose after fifteen (15) days notice in writing shall have been mailed to each member setting forth the time, place and purpose of said special meeting.

ARTICLE XI

The resignation or death of any member of this corporation shall not entitle such member or their heirs to any share in, or claim upon the property that may be owned by this corporation, but said property shall continue in the sole ownership of this corporation; nor shall any informality in these Articles of Incorporation render any member liable for the debts of this corporation except to the extent of their unpaid dues.

ARTICLE XII

Upon the dissolution of this corporation by the expiration of the Charter or otherwise, its affairs shall be liquidated by three commissioners to be elected by a majority of the Executive Board present at a meeting specially called for that purpose. Any assets held by the Association at the time of said special meeting shall be donated to one or more non-profit or charitable organizations, as designated by vote of the membership at said special meeting.

ARTICLE XIII

All Officers and District Vice-Presidents elected shall serve for one (1) year, commencing at the conclusion of the annual meeting at which they are elected and terminating at the conclusion of the next annual election meeting. All Officers are eligible to succeed themselves, but the President of the Association may not serve more than two consecutive terms.

BYLAWS OF THE LOUISIANA CITY MARSHALS ASSOCIATION

ARTICLE I

This organization shall be known and designated as the "Louisiana City Marshals & City Constables Association".

ARTICLE II

The purpose of this Association is that through a united effort a harmonious cooperation among all City Marshals and City Constables of this State may be brought into existence.

- (A) To coordinate the efforts of the City Marshals and City Constables more closely with other law enforcing agencies;
- (B) To make a study and put into practice the most proficient manner in discharging duties of the City Marshals and City Constables with reference to both the courts and the public;
- (C) To hold annual meetings and/or conventions and any special meeting that may be designated by the Executive Board for the discussion of subjects of mutual interest and exchange of opinions and ideas that may help to solve common problems;
- (D) To create full cooperation with the judges of the city and municipal courts and/or state and federal courts; between the City Marshals and City Constables offices and other police enforcing bodies;
- (E) To cooperate in securing the enactment of proper laws by the Legislature for the general good of municipal and city courts, and that which would be to the best interest of the City Marshals and City Constables offices.

ARTICLE III

The membership of the Association shall include all City Marshals and their deputies and all City Constables and their deputies, throughout the state, who pay dues in accordance with the provisions of these bylaws.

There shall be three classes of membership in the Association, as follows:

- (1) **ELECTED or APPOINTED MEMBERS.** Elected or Appointed City Marshals and City Constables shall be members of the Association and shall enjoy all rights and privileges of membership as provided hereinafter.
- (2) **DEPUTY MEMBERS.** Deputy City Marshals and Deputy City Constables shall be members of the Association and shall enjoy all rights and privileges of membership as provided hereinafter.
- (3) **HONORARY MEMBERS.** All former City Marshals, City Constables, Deputy City Marshals and Deputy City Constables may become honorary members of the Association without payment of dues. They shall enjoy all rights and privileges of membership except that they shall not be eligible to vote or hold office in the Association.

In all matters requiring a vote of the membership, each office headed by a City Marshal or City Constable shall be entitled to two (2) votes as follows:

- (1) Each City Marshal or City Constable who is a member of the Association shall be entitled to one (1) vote, which shall be exercised, by such City Marshal or City Constable without proxy.
- (2) All deputies serving under each City Marshal or City Constable, as a group, shall be entitled to one (1) vote and shall exercise such vote without proxy by selecting and designating one such deputy city marshal or deputy city constable in a manner determined by the group.

ARTICLE IV

A City Marshal and City Constable shall be one and the same as far as this Association is concerned.

ARTICLE V

The officers of this Association shall be a President, a Vice-President, a Secretary-Treasurer and a Sergeant-At-Arms. These officers shall be elected from and by a majority of the voting membership present at the annual meeting. The officers shall serve for a period of one (1) year or until their successors have been elected and qualified. All officers are eligible to succeed themselves, at their discretion, but the President of the Association may not serve more than two consecutive terms. The Executive Board shall fill all vacancies in any office occurring between annual meetings. The position of Comptroller shall be an appointed position by the Executive Board, upon recommendation of the Secretary/Treasurer. This position is open to the general membership, with exception to members on the Executive Board. The Secretary-Treasurer shall delegate the duties of the Comptroller.

ARTICLE VI

The governing body of the Association shall be an Executive Board consisting of the President, Vice-President, Secretary-Treasurer, Sergeant-At-Arms, immediate past President, and ten District Vice-Presidents. All must be active members in good standing.

The ten District Vice-Presidents shall be elected from and by the voting membership within each geographic district of the Association as follows:

District 1

Shreveport City Court
Bossier City City Court
Minden City Court
Ruston City Court
Springhill City Court

District 3

Winnfield City Court
Natchitoches City Court
Alexandria City Court
Pineville City Court
Marksville City Court

District 5

Bunkie City Court
Ville Platte City Court
Opelousas City Court
Eunice City Court

District 7

Lafayette City Court
Breau Bridge City Court
New Iberia City Court
Jeanerette City Court

District 9

Baton Rouge City Court
Baker City Court
Zachary City Court
Denham Springs City Court
Port Allen City Court
Plaquemine City Court

District 2

Vidalia City Court
Winnesboro City Court
Monroe City Court
W. Monroe City Court
Bastrop City Court

District 4

Leesville City Court
Lake Charles City Court
Sulphur City Court
Oakdale City Court

District 6

Jennings City Court
Rayne City Court
Crowley City Court
Kaplan City Court
Abbeville City Court

District 8

Franklin City Court
Morgan City City Court
Houma City Court
Thibodaux City Court

District 10

Hammond City Court
Bogalusa City Court
Slidell City Court
New Orleans City Court
1st and 2nd Divisions

At least one (1) month prior to the annual convention, the President shall appoint a nominating committee, consisting of no less than three and no more than five Past Presidents, to nominate officers of the Association.

The Executive Board shall have the power to make disbursements from the funds of the Association for effectuating its purposes. No officer, or board member shall receive compensation for the performance of his or her duties. The Executive Board shall fill all vacancies on the Executive Board. The Executive Board will approve the compensation and any authorized expenses of the Comptroller.

ARTICLE VII

The duties of the officers of the Association shall be as follows:

- (1) The President shall preside at all meetings of the Executive Board and the Association and shall be the chief executive officer of the Association, exercising general supervision over its affairs, appointing all committees and being an ex-officio member of all committee.
- (2) The Vice-President shall preside at all meetings in the absence of the President and shall have such additional duties as may be imposed by the President of the Executive Board.
- (3) The Secretary-Treasurer shall oversee the duties of the comptroller.
- (4) The Sergeant-At-Arms shall be responsible for order and security at all meetings of the board and Association and shall have such additional duties as may be imposed by the President or Executive Board.
- (5) The Comptroller shall keep minutes of all the meetings of the Executive Board of the Association. The Comptroller shall receive all revenue due the Association including dues and assessments and will keep a complete and accurate account of all funds. The Comptroller shall make no disbursements of any funds of this Association without a majority approval of the Executive Board. All just and due bills, when approved by the Executive Board, will be paid by check bearing the signatures of the President and Secretary-Treasurer. The Comptroller shall be charged with the responsibility of maintaining a current membership roll and certifying those members eligible to vote in all elections. The Comptroller shall be paid \$300 per month in the performance of his/hers duties.
- (6) The President may call for an emergency expenditure by phone, fax or email of the Board of Directors of the Association.

ARTICLE VIII

The Executive Board may appoint an attorney at law, licensed to practice in the State of Louisiana, as legal advisor to the Association. The attorney shall be an ex-officio member of the Executive Board without a vote and shall have such duties as may be from time to time authorized by the board. The Association shall pay the expenses of the legal advisor to all Executive Board meetings and conventions and any other expenses that might occur.

ARTICLE IX

The President shall have the authority to call meetings of the Executive Board and shall bring to the attention of the board all matters of interest to the Association. The President shall call a meeting of the Executive Board upon receipt of written request by two or more members of the Executive Board.

ARTICLE X

The annual membership dues for active members shall be the sum of one Hundred Twenty-Five Dollars (\$125) for the City Marshals and City Constables and Fifty Dollars (\$50) per deputy, also each office shall pay an Education Fee of (\$200), payable prior to January 1 of the new calendar year. Dues may be changed by majority action of the membership. Any member failing to pay dues and assessments before March 31 of the calendar year shall be suspended from the Association and shall not participate in any functions and activities of the Association. The Executive Board shall have the authority to dismiss or suspend any functions and activities of the Association. The Executive Board shall have the authority to dismiss or suspend any member for cause after a hearing on said cause. However, any member who is suspended, dismissed or resigns shall not, in the future, be accepted for membership unless their application is first approved by the Executive Board and they thereupon pays all dues and assessments which the Association had in effect since their suspension, dismissal or resignation. All dues and assessments shall be paid to the Comptroller, a receipt shall be issued and these dues and assessments become a part of the funds of the Association.

ARTICLE XI

It is understood that by joining this Association no member shall be obligated legally or morally to pursue any course contrary to his or her individual beliefs.

These bylaws may be amended by a majority vote of the membership of the Association, present and voting, at any annual meeting, or a special meeting called for that purpose.

The interpretation of any provisions of these bylaws shall be empowered to the Executive Board by a two-thirds vote of its membership, present and voting, and such interpretation shall be binding upon the membership of the Association.

CERTIFICATE

We do hereby certify that this is a true and correct copy of the Constitution and By-Laws of the Louisiana City Marshals Association adopted April 8, 1962; revised April, 1967; April, 1975; April, 1979; April, 1989; April 1990; April, 1993; April, 1997 and April, 2000; September 2020.

STANDING AND SPECIAL COMMITTEES

- 1) **AUDITING COMMITTEE**
- 2) **BY-LAWS COMMITTEE**
- 3) **CONVENTION COMMITTEE**
- 4) **CREDENTIALS COMMITTEE**
- 5) **EDUCATION COMMITTEE**
- 6) **LEGISLATURE COMMITTEE**
- 7) **LOBBYING COMMITTEE**
- 8) **MEMBERSHIP COMMITTEE (consists of five)**
2-3 year terms; 2-2 year terms; 1-1 year term
- 9) **NOMINATING COMMITTEE**
- 10) **RESOLUTIONS COMMITTEE**
- 11) **STANDING COORDINATING COMMITTEE**

ORDER OF BUSINESS

- 1) **CALL MEETING TO ORDER**
- 2) **OPENING PRAYER**
- 3) **ROLL CALL OF OFFICERS**
- 4) **MINUTES OF PREVIOUS MEETING**
- 5) **READING OF COMMUNICATIONS**
- 6) **REPORTS OF STANDING AND SPECIAL COMMITTEES**
- 7) **REPORTS OF SICKNESS AND DISTRESS**
- 8) **OLD BUSINESS**
- 9) **REPORT OF SECRETARY / TREASURE**
- 10) **PRESIDENT'S REPORT**
- 11) **NEW BUSINESS**
- 12) **GOOD OF THE ASSOCIATION**
- 13) **ADJOURNMENT**
- 14) **CLOSING PRAYER**

